# Provider Quick Reference Guide

## For Commercial Health Plans:

fY[]ghfUf4 a i `h]d`Ub"Wta ł ` 9a U]`''

781-487-8273 Fax

Mail: Ai`h]D`Ubž'5HHB. FY[]qhfUf

> 16 Crosby Drive 6YXZcfXž'A 5 '\$%+' \$

# For Medicaid Managed Care or Medicare Advantage:

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: Ul · \*'\$!+--!'),+

A U]`'' Ai`h]D`Ubž'5HHB.; 6G7ž'\* % 'G\U``ck ZcfX'FcUXž'

Gi ]hY '% - 6ž 7 \ UhhUbcc[ U 'HB ' + ( &%

ł BchY. H\]g'Ya U] UXXfYgg']g'Zcf']bWta ]b[ 'a YggU[Yg'cb`m/']bei ]f]Yg'k]` bch' fYW]j Y U fYgdcbgY"

# **Contacting MultiPlan**

Contact MultiPlan to obtain information on the following gYfj ]W hcd]Wg.

- Participation status
- · Credentialing status
- i Dfcj XYf 5[fYYa Ybh
- i :: YY'G<u>W\YXi : Yq'fD`YUgY'fYZYfYbW'H\Y'ZYY'gW\YXi 'Y</u>'bchYX' ]b mci f dfcj ]XYf U[ fYYa Ybhž UbX ]ZUddfcdf]UhYž VX YW h\ Y 7AG'k YVgjhy'hc'fYj jyk 'h\Y'ZYY'gW\YXi Y'Zcf'AYXjVWjX'UbX
- Billing issues (Please note that when the payer has U`fYUXmVYYb`V&bHUVMYX`Zcf`V]``]b[``]ggi Ygž`]bWi X]b[ ]bWtffYWhUdd`]WWh]cb'cZWtbhfUWhYX'fUhYozmci aigh dfcj ]XY'Ai `h]D`Ub'k ]h\ '<7:5'UbX'7AG'cf'I 6'UbX'9C6 XcWa YbhUhjcb"Ł

# `YhhYf\YUX`Vm'h\Y`[fcid'UXa]b]ghfUhcf''

- Provider's name and group U `]Uh]cbfbk
- i 'GYfj ]WY 'UXXfYggfYgŁ
- i 'HY'Yd\cbY'bi a VYffbŁ
- · Website address
- i 'GdYVJJU'hmflJYgŁ

i '5VWYdh]b[ 'bYk 'dUh]Ybhg

althEOS

- i C WY\cifg
- i @Ub[i U[Yg gdc\_Yb
- Cultural competency training completed
- i '585'5WWgg]V]`]hm

; '7ca a YfV\U'\\YU'\\ 'd'Ubg.', \$\$!-) \$!+\$(\$

; "A YX]WJX a UbU[ YX:\WfY UbX A YX]WfY 5Xj UbHJ[ Y \YU'H\ " d`Ubg.; \*\*!-+%!+(&+





#### Online Portal (Commercial health plans only)

I gY'ci f'gYVVfY'cb`]bY'dfcj ]XYf'dcfhU`hc.

- ¡ 'Gi Va ]hž'hfUVV 'UbX'a UbU[Y'VV ghca Yf'gYfj ]VV 'VV/gYg'
- i '5WWgg'Zcfa g'UbX'ch\Yf'fYgci fWgž']bWl X]b['ci f'W]Ybh' list
- ; ; Yh]bghUbh'UWWgg'hc'WU]a g']bZcfa Uh]cb
- · Manage your directory information
- ; FYei Yghhc UXX dfcj ]XYfg hc Yl ]gh]b[ [fci dg

Hog][ b i dž [ c hc \ hhd. ##dfcj ]XYf"a i `h]d`Ub"Wta `UbX' choose "Click here if you do not have an account" for self-fY[ ]ghfUh]cb cdh]cbg" Mti Đ bYYX h\ Y Zc `ck ]b[ `]bZcfa Uh]cb hc fY[ ]ghYf. bUa Yž H=B ž B D=ž GGB 'UbX XUhY cZ V]fh\ "BchY h\ Uh'h\ Y dcfhU` WtbhU]bg ]bZcfa Uh]cb dYfhU]b]b[ 'hc your participation in our networks for commercial health d`Ubg cb`m" =hXcYg bch WtbhU]b ]bZcfa Uh]cb fY`UhYX hc our networks for Medicaid managed care or Medicare 5Xj UbhU[ Y"

#### Websites

J jgjhrci f'k YVgjhYgʻZcfʻjbZcfa UhjcbʻUbXʻfYgci fVNgžʻjbVN Xjb[ʻ\UbXVcc\_gž'dfcj ]XYf`YXi VWhjcbʻgVNYXi `Ygž'bYhk cf\_` XYgWfjdhjcbgž'UbX'a cfY"'

; '7ca a YfV]U'`\YU'h\ 'd`Ubg. 'k k k "a i `h]d`Ub"Wta #dfcj ]XYf' ; 'A YX]VU]X'a UbU[ YX`WUfY. 'k k k "a i `h]d`Ub"Wta #a YX]WU]X ; 'A YX]VUfY 5Xj UbHU[ Y. 'k k k "a i `h]d`Ub"Wta #a YX]WUfY

#### **MultiPlan's Provider Newsletter**

Cif'dfcj]XYf'bYkg`YHHYfz'DUfHbYfg\]dz`]g'X]gHf]ViHYX' eiUfhYf`mj]U'YaU]`'hc'dUfh]V]dUh]b['dfcj]XYfg'Zcf'k\ca'kY' \UjY'Ub'YaU]`'UXXfYgg'''

# **Contacting the MultiPlan Client**

: cf'h\YgY'gYfj ]\W'hcd]\Wgž'\V&bh\V\h'h\Y'A i `h]D`Ub'\W]Ybh' (the entity responsible to pay or arrange for payment cZ\WJa g\z\z'\Ug']bghfi \V\h'X'cb'h\Y'dUh]\Ybh\\g'=8 \V\UfX'cf'h\Y' 9C 6'gh\UhYa Ybh

- $_{\rm i}$  '7'U]a gʻgi Va ]gg]cbžʻghUhi gʻUbXʻdUma Ybhʻ]bei ]f]Yg
- i : YY ]bei ]f]Yg
- Provider referrals
- Member eligibility
- i 'A YX]WJX'a UbU[YX'WJY'UbX'A YX]WJY'5Xj UbHJ[Y'd'Ub'Y YWJjY'XUHYg

BchY. 'A i 'h]D'Ub 'XcYg'bch'\Uj Y'UWWgg'hc'dUma YbhifYWtfXg' and does not make determinations with respect to ben-YÜhg'cf'Y'][ ]V]']m'i'=b'UXX]h]cbž'A i 'h]D'Ub']g'bch'`]UV'Y'Zcf'h\Y' dUma YbhicZgYfj ]Wg'i bXYf'd'Ubg": cf'A YX]WJX'a UbU[ YX' WJfY'UbX'A YX]WJfY'5Xj UbhU[ Y'd'Ubgž'nci f'dfc[ fUa 'Y YWf] Y'XUhY']g'gYdUfUhY'Zfca 'mci f'A i 'h]D'Ub'WtbhfUWiY YWf]j Y'XUhY''

#### **Code of Conduct**

MultiPlan's Code of Business Conduct and Ethics (our Code) contains the legal and ethical standards of WbXi WhfYei ]fYX'cZU'``dUfh]Yg'k ]h\k\]W\Ai`h]D'Ub'\WbhfUW\yg''K Y'Yl dYWhh\Uh'U``'Vi g]bYgg'dUfhbYfgž' ]bWi X]b[ 'dUfh]WdUh]b[ 'dfcj ]XYfgž'hc'fYUX'UbX'Wa d'mk ]h\'ci f'7cXYž'k\]W\']g'Uj U]`UV'Y'cb'ci f'k YVg]hY'fk k k "a i 'h]d'Ub"Wa Ł"

# Medicare Advantage: General Compliance and Fraud, Waste and Abuse Training

H\Y'7YbhYfg'Zcf'AYX]WfY'/ 'AYX]WJX'GYfj ]Wg'fl'AGŁ' and your MultiPlan network provider agreement mandates all those contracted to provide health care